

## Guidelines

- Steward applications for the year 2022 can now be accessed on **royalcollege.lk**
- All applicants must hand over their application to the ‘Application Box’ available at the College Main Office before **10 a.m. on the 22nd of August (Monday) 2022.**
- Applications sent after the above-mentioned deadline **will not be accepted.**
- Complete the Google Form and submit the physical copy of the application at the Main Office. (Google Form will be available on royalcollege.lk)
- When submitting the application to the College Main Office, it should be enclosed in an envelope and sealed. The name of the applicant and class should be mentioned on the envelope correctly.
- A soft copy of the application should be mailed to **prefects@royalcollege.lk.**
- All applicants must be in uniform, clean shaven and with a proper haircut when submitting the application.
- All applications should be in the correct format and applicants should pay attention to each detail specified in the application.

## Instructions

- All applicants are required to affix a recent passport sized colour photograph with the college tie on the top right corner of the application.
- All data must be typed onto the application. Applications which are handwritten will not be accepted.
- The self-evaluation column must be filled by the applicant. Marks allocated per achievement has been specified on the application itself