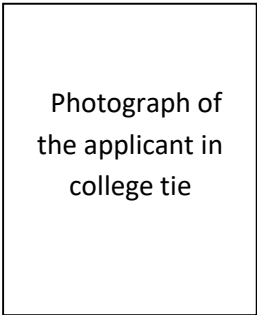


Application form for the post of Junior Prefect - 2022

1. Admission Number :
2. Full name of the applicant :
3. Address :
4. Contact Number :
5. Residence :
6. Mobile :



5. Classes in 2019, 2020, 2021, 2022 and names of the class teachers:

Year	Class	Name of the class teacher
2019		
2020		
2021		
2022		

1. Academics

1.1 Average marks in term tests:

Year	1 st Term	2 nd Term	3 rd Term	Self-Evaluation	Office Use
2019					
2020					
2021					
2022					

Average	1 st Term	2 nd Term	3 rd Term
Above 89	3	4	5
89 - 80	2	3	4
79 - 70	1	2	3
69 - 60	0	1	2
Below 59	0	0	0

Note

"Marks should be entered and authorized (class teacher and deputy principal) in respective student's record books."

"Any other document otherwise issued and authorized by Registrar, Royal College (with stamp) cannot be considered."

"Do not consider any SRB which carries erased, fake, unrecognizable data as valid."

	2019			2020			2021			Self-Evaluation	Office Use
1.2 Class rank											
1.3 Subject rank											

Rank	Class	Subject
1st	5	3
2nd	4	2
3rd	3	1

2. Sports

2.1 Sport	2.2 Years of Participation	Self-Evaluation	Office Use Only

Number of Sports Involved in: Each sport gets 2 marks

Note

"Marks should be given considering each year. Switching from one to another cannot be considered."

Continuation of Each Sport:

2 Years	1
3 Years	2
4 Years	3

2020							
2021							
2022							

Note

“Cadet band is considered as a sport.”

	Zonal/Division/ Circuit	Provincial/District	All Island	International
1st	4	5	6	15
2nd	3	4	4	12
3rd	2	3	2	8
4th - 10th	0	0	2	6
Below 100th	0	0	0	4
Best Performance	2	4	5	8
Record	3	5	8	10
Participate	1	1	2	4

Note

“Each event should be recognized by Ministry of Education and/or Ministry of Sports.”

“At any achievement applicant should represent Royal College team wise or Individually.”

“Any Achievement which is international needs to be certified by respective international organization or government. “

“Participation Mark should be given regardless of whether achievements are gained or not.”

“Any achievement which is provincial or all island, which cannot be certified with proper documents can be proved with a document which is authorized by two school management members which include a Deputy Principal.”

2.3 Encounters

Year	School	Result	Self-Evaluation	Office Use
2019				
2020				
2021				
2022				

Win	Loss
4	2

2.4 Endowments:

Year	Achievement	Self-Evaluation	Office Use

(School Colours/Merit, Provincial Colours/Merit, National Schools Colours/Merit, Maalyn Dias Scholarship, Rabba Gunasekara Endowment, International Representation, Most upcoming player)

School Colours/Merit	6
Provincial Colours/Merit	8
National Schools Colours/Merit	10
Marlin Dias Scholarship	6
Rabba Gunasekara Endowment	6
International Representation	6
Most up and coming player	6

3. Clubs & Societies

3.1 Club/Society	3.2 Years of Participation	Self-Evaluation	Office Use

Number of Clubs Involved in: Each Club / Society gets 2 marks

Note

“Submitting the membership card only cannot be considered. Involvement in club activities which are proved with written documents authorized by TIC or Club Officer (chairman/Secretary) can be considered. Marks should be given considering each year.”

“Switching from one to another cannot be considered.”

2 Years	1
3 Years	2
4 Years	3

3.3 Activities done under Clubs/Societies

3.3.1 Achievement based activities:

Year	Activity	Self-Evaluation	Office Use
2019			
2020			
2021			

2022			

	Inter House/Intra School	Inter School	National	International
1st	3	5	6	15
2nd	2	3	4	12
3rd	1	2	3	8
4th - 10th	0	0	1	6
Below 100th	0	0	0	4
Special Performances	1.5	2	3	8
Overall Champions	1	2	3	5
Participate	0	1	2	4

Note

"Each event should be recognized by Ministry of Education and/or Ministry of Sports."

"At any achievement applicant should represent Royal College team wise or individually."

" Any Achievement which is international need to be certified by respective international organization or government. "Participation mark should be given though achievements are gained or not."

"Any achievement which is provincial or ail island, which cannot be certified with proper documents can be proved with a document which is authorized by two school management members which include a Deputy Principal"

3.3.2 Service based activities:

Year	Activity	Self-Evaluation	Office Use
2019			

2020			
2021			
2022			

(Example: Participated in the “relevant project” organized by “relevant club”)

Impact of the activity in which the applicant engaged in the event:

Main Organizing	2
Financial Donations	1
Publicity	1
Minor Work	0.5
Other	Subjective (maximum 2)

3.3.3 Band/Choir/Orchestra:

Year	Event	Self-Evaluation	Office Use
2019			
2020			
2021			

2022			

Number of Years as a Member	2 per Year
Special Achievements	Subjective (Maximum 3)

Note

“Written documents by TIC should be submitted.”

“Marks for band/junior choir leader are given at leadership category.”

4. Scouting

Year	Event	Self-Evaluation	Office Use
2019			
2020			
2021			
2022			
Badge work & Proficiency badges			

(Hikes, Camps, Job weeks, Competitions, etc.

Badge works - Membership, Scout Award, District Commissioner’s cord and other proficiency badges)

Performance Level:

Membership	3
Scout Award or GSM and SM	4
District/Chief Commissioner Award	5

Competitions (Competition Camps and Inter-Troop Competitions:

	1 st	2 nd	3 rd	Participation	Special Performances/Achievements (per achievement)
Competition Camp (Per Camp)	5	4	3.5	1	Subjective (Maximum 1.5)
Inter-Troop Competitions (Per Competition)	2	1.5	1	0	Subjective (Maximum 1)

Camps:

	Participation (Per event)	Special Performances/Achievements (per achievement)
Camps	2	Subjective (Maximum 2)
Jamboree	3	Subjective (Maximum 3)

Number of years attended:

Job Week	1
Hikes	2 (per each)
Proficiency Badges	2
Other (per each)	Subjective (Maximum 3)

5. Achievements at competitions organized by or held under the supervision of the Ministry of Education (Please note that any achievement mentioned previously must not be repeated)

Year	Event	Self-Evaluation	Office Use
2019			
2020			
2021			
2022			

Class Monitor	1
Class Record Monitor	1
Quality Circle Leader	1
Quality Circle Member	0.5
Sports Age Group Captain	8
Sports Age Group Vice Captain	6
Club Junior Committee Official	3
Band Leader	8
Junior Choir Leader	6
Junior Orchestra Leader	6
Scouting Patrol Leader	4
Scouting Assistant Patrol Leader	3
Scouting Assistant Troop Leader	6
Scouting Troop Leader	8
Other	(Will be given accordingly)

Note

- Each event should be recognized/authorized by the Ministry of Education and Royal College, Colombo 07.
- The applicant should have represented Royal College on a team level or an individual level.
- International level achievements should be certified by the respective international organization.
- Each achievement should be proved with proper documents at the interview. Being unable to produce any relevant document at the interview will result in disqualification.
- If any of the below-mentioned achievements are accomplished by the applicant, it should be signed by the MIC or TIC along with the respective Senior Games Master.
- School Colours/Merit, Provincial Colours/Merit, National Schools Colours/Merit, Maalyn Dias Scholarship, Rabba Gunasekara Endowment, International Representation, Most Upcoming Player, Provincial or All-island achievements should at least be certified by two school management board members including a Deputy Principal.

I have read and understood the instructions given above and hereby confirm that the above-mentioned details are true to the best of my knowledge and also understand that if any of the above details are proved false it will lead to my instant disqualification.

If I am selected as a Junior Prefect, I promise to adhere to the instructions of the teachers and senior prefects and be loyal to college.

During my service as a Junior Prefect, I promise to perform any duty assigned to me, with dedication and commitment.

.....
Date

.....
Signature of Applicant

	Name	Signature
Father		
Mother		
Guardian		

Guidelines

- It is compulsory to be present for special duties even on short notice as it is an essential duty of a Junior Prefect.
- All applicants must conduct the Self-Evaluation using the marking criteria provided, before submitting the application.
- Applications should be handed over to the Middle School Office before 3.00 pm on the 1st of September 2022. No application will be accepted after the above-mentioned deadline.
- Interview dates will be announced within days after the deadline (Please check the noticeboard at the Middle School Office)
- If any undue influence or pressure is found, through reasonable evidence, to have been applied through external or third parties during the selection process, the appointment of the respective Junior Prefect is liable to be subject to further scrutiny and penalizations can include, but are not limited to, being removed from the list.
- Applications maybe handwritten or typed. However, it is preferred if applications are typed.
- All applicants are required to affix a recent passport-sized colour photograph with the college tie on the application.
- All applications must be enclosed in an envelope. Write 'Application for the Post of Junior Prefect 2022' along with your name and class clearly on the cover of the envelope.
- A soft copy of the application must be mailed to prefects@royalcollege.lk.
- Complete the Google form once you have submitted the application (The Google form is available on royalcollege.lk).