**Application for the post of Primary Prefect - 2023**

Photograph of the applicant in college tie

(Passport Size)

1. Admission number : ….....................................
2. Full name of the applicant : ……………………………………………………………………

 ……………………………………………………………………

1. Address : …................................…...............................................…......

 ..............................…................................……..........................

1. E-mail : ……………………………………………………………………

1. Contact numbers - Residence : ……………………………………………………………….

 Mobile : …………………………………………………………………

1. Present class : …………………
2. Name of the class teacher : …………………………………………………………………
3. Classes in 2019, 2020, 2021, 2022 and names of the class teachers:

|  |  |  |
| --- | --- | --- |
| Year | Class | Name of the class teacher |
| 2019 |  |  |
| 2020 |  |  |
| 2021 |  |  |
| 2022 |  |  |

1. Academics:

9.1 Average marks in the term test: (Only for 1st language, Religion, English & Mathematics)

|  |  |  |  |
| --- | --- | --- | --- |
| Year | 1st Term | 2nd term | 3rd Term |
| 2022 |  |  |  |

9.2 Class Prizes (please specify)

|  |  |  |  |
| --- | --- | --- | --- |
| Year | 1st Term | 2nd term | 3rd Term |
| 2022 |  |  |  |

1. Sports:

|  |  |
| --- | --- |
| 10.1 Sport | 10.2 Years of Participation |
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11.1 Achievements

 11.1.1 School level, circuit/ zonal, interschool/ all island. Invitational competitions:

|  |  |  |
| --- | --- | --- |
| Year | Sport Event | Achievement |
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11.1.2. Sports activities representing the school (Mention the achievement at each event):

|  |  |  |
| --- | --- | --- |
|  | Sport | Event |
| Zonal/Circuit  | Provincial/ District  | All Island  | International  |
| 2020 |  |  |  |  |  |
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| 2021 |  |  |  |  |  |
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| 2022 |  |  |  |  |  |
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| 2023 |  |  |  |  |  |
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12. Clubs & Societies:

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| --- | --- |
| 12.1 Club/Society | 12.2 Years of Participation |
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13.1. Achievements & activities done under Clubs/Societies:

|  |  |
| --- | --- |
| Year | Achievement / Event Participated |
| 2020 |  |
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|  |
| 2021 |  |
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| 2022 |  |
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| 2023 |  |
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14. Band/Choir/Orchestra:

|  |  |
| --- | --- |
| Year | Event |
| 2020 |  |
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|  |
| 2021 |  |
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| 2022 |  |
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| 2023 |  |
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15. Cub Scouting:

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| --- | --- |
| Year | Event |
| 2021 |  |
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|  |
| 2022 |  |
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| 2023 |  |
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| Stars&Proficiency badges |  |
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16. Achievements at competitions organized by or held under the supervision of the Ministry of Education: (Please note that any achievement mentioned previously must not be repeated below.)

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| --- | --- |
| Year | Event |
| 2020 |  |
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|  |
| 2021 |  |
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|  |
| 2022 |  |
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|  |
| 2023 |  |
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17. Common Activities: (Example: Drill Display, Cycle Parade etc.)

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| Common Activities | 2023 | 2022 | 2021 | 2020 | 2019 |
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18. Leadership at school level:

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| --- | --- |
| Year | Post of Leadership |
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19. Attendance in grade 04 (2022):

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| --- | --- |
| Term | Percentage |
| 1st Term |  |
| 2nd Term |  |
| 3rd Term |  |

**Areas that will not be considered for the selection of Primary Prefects**

* Academic performance not related to Royal College.
	+ Ex — Elocution exams, Language courses, Tuition class exams. Etc.
* Extra- curricular activities performed, and achievements obtained neither related to college nor representing the college.
	+ Ex —Sporting activities representing private sports clubs, external organizations, Private scouting, Etc.
* Co-curricular activities performed, and achievements obtained neither related to college nor representing College.
	+ Ex — Music exams, Private aesthetic groups, Private student organizations Etc.

**Guidelines**

* Only short-listed Primary Prefect applicants will be called for interviews.
* It is **compulsory** **to produce the certificates/documents** at the interviews for the above-mentioned activities and achievements.
* In the absence of certificates, note of such activity or achievement on the student record book signed by the respective teacher in-charge maybe considered.
* **Any form of forgery** with **regards to certificates** and signatures will lead to the **immediate disqualification of the applicant.**
* If any **undue influence or pressure is found**, through reasonable evidence, to have been applied through external or third parties during the selection process, the appointment of the respective Primary Prefect is **liable to be subject to further scrutiny and penalizations** can include, but are not limited to, being **removed from the list.**
* The decision made by the Principal of Royal College on the appointment of Primary Prefects will be final.
* All applicants are required to **affix a recent passport-sized color photograph with the college tie** on the application.
* All applications must be enclosed in an envelope. Write ‘Application for the Post of Primary Prefect 2023’ along with your name & class clearly on the envelope cover.
* Applications should be handed over to the **Primary School Office before 1.30pm on the 2nd of May 2023.** No applications will be accepted after the above-mentioned deadline.
* **Interview dates** **will be announced within days after the above-mentioned deadline.** (Please check the noticeboard at the Primary & Middle School Office)
* Applications maybe handwritten or typed. **However,** **it is preferred if the applications are typed.**

I have read and understood the instructions given above and hereby confirm that the above-mentioned details are true to the best of my knowledge and also understand that if any of the above details are proved false, it will lead to my instant disqualification.

 ………………………………… …………………………………

 Date Applicant’s Signature

|  |  |  |
| --- | --- | --- |
|  | Name | Signature |
| Father |  |  |
| Mother |  |  |
| Guardian |  |  |