

ROYAL COLLEGE PROBATIONARY SENIOR STEWARDS SELECTION PROCESS FOR 2025

The Application for the post of Probationary Senior Steward has been uploaded to the Royal College website: royalcollege.lk

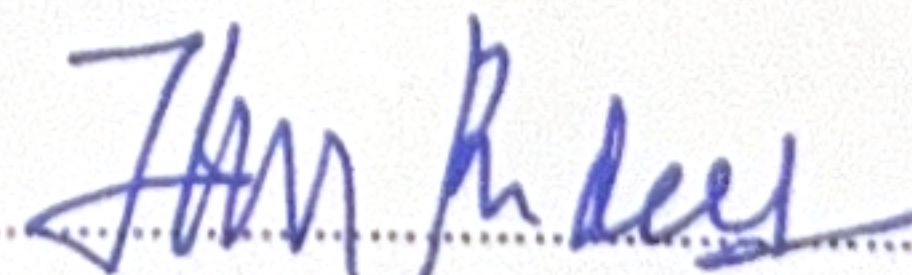
Document Submission

All applicants are required to submit **CERTIFIED PHOTOCOPIES** of supporting documents along with their application, including:

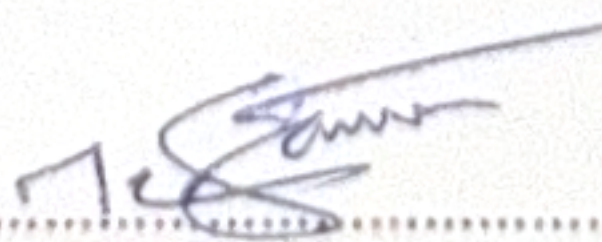
- Certified Photocopies of Certificates
 - Certified Photo Copies of the Student Record Book (SRB) Achievement pages
 - Photocopies of any other relevant documents (Certified).
 - A signature of the applicant must be placed on each copy of the proof documents to certify that it is a true copy by the applicant himself. (Eg:- If there are 30 pages of proof documents there should be a signature each page which amounts to 30 signatures)
- The documents submitted will be considered as internal records and will not be released back to the applicants.
 - Documents of Achievements submitted after the deadline will NOT be considered during any stage of the selection process.
 - Only achievements from grade 6 and above will be taken into consideration.
 - Completed applications along with the supporting documents to be handed over to **Deputy Principal of Extra and Co-curricular Activities Office.**
 - Applications submitted after **2:00 PM** on the **14th of March 2025** will not be accepted under any circumstances.
 - All applicants are required to affix a recent passport size colour photograph, with College tie in the appropriate attire, on the top right corner of the application.
 - When submitting the application, it should be enclosed in an envelope and sealed. 'Application for the Post of Probationary Senior Steward 2025 should be clearly written on the envelope along with the name of the applicant and their A/L Class.
 - When facing the interview, the applicant must have the original documents to prove the validity of the achievements mentioned in the application.
 - Applicants must have above 80% attendance or the percentage decided by principal.
 - Shortlisted candidates will be called for interviews.
 - Except for the first list, only 01 appeal list will be appointed and the decision made by the College Administration will be final.



Mr. W.D.C. Fernando
Master In-Charge Prefects & Stewards



Mr. P.A.D. Pradeep Nishantha
Deputy Principal (Prefects & Stewards)



Mr. L.W.K. Silva
Principal
L.W.K. Silva
Principal (Acting)
Royal College
Colombo 07