NOTICE TO ALL APPLICANTS FOR THE POST OF PRIMARY PREFECT 2025

- 1. The application for the post of Primary Prefect for the year 2025 can be accessed through the **royalcollege.lk** website.
- 2. All applications should be in the mentioned format and applicants should pay attention to each detail specified in the application.
- 3. All applications must include a recently taken passport-sized colour photograph of the applicant in the college tie, on the first page of the application in the space provided.
- 4. All applicants are required to submit certified photocopies of supporting documents along with their application
- (All supporting documents must be certified by a signature of the applicant himself).
 5. Applications should be submitted to the 'Application Box' available at the **Primary Section**
- Office which will be open for submissions from Tuesday, 1st of April. The deadline for submitting applications will be 1.30 pm on Wednesday the 9th of April. Applications submitted after the deadline will not be accepted.
- 6. All applications should be typed. Handwritten applications will not be accepted.
- 7. The application & proof documents must be enclosed within separately sealed envelopes titled 'Application for the post of Primary Prefect' with the applicant's Name & Class clearly written on the envelope and should be entered to the separately tagged boxes.
- 8. Applicants short-listed for the interview will be announced, and the interview dates will be informed within a few days of the deadline.
- 9. Interviews will only be called for applicants with a minimum of 80% attendance in grade 4 for the year 2024.
- 10. An academic average of 60% is required.
- 11. If any undue influence or pressure is found through reasonable evidence, to have been applied through external or third parties during the selection process, the appointment of the respective Primary Prefect is liable to be subjected to further scrutiny and penalizations which can include, but are not limited to, being removed from the list.
- 12. The Primary Prefects for the year 2025 will be appointed according to the guidelines and selection criteria approved by the College Administration, The Prefects' Advisory, and the Prefects' Council. Their decision will be final.
- 13. Except for the first list of Primary Prefects, only one appeal list will be released.
- 14. For further information, contact

Charith Ahangama - 077 360 6326 Himath Hettihewa - 076 547 8998

> W. D. C. Fernando Master-in-charge

(Prefects and Stewards)

P. A. D. P. Nishantha

Deputy Principal

Co-curricular and Extra-curricular activities

L. W. K. Silva

Principal

L.W.K. Silva Principal (Acting) Royal College Colombo 07