

Notice to All Applicants for the Post of Probationary Senior Prefect 2026/2027

The application format for the post of Probationary Senior Prefect for Royal College for the year 2026/2027 will be published available on the Royal College website: royalcollege.lk from the 1st of July 2026.

Document Submission:

- All applicants are required to submit **SELF-CERTIFIED PHOTOCOPIES** of supporting documents along with their application, including:
 - Photocopies of Certificates
 - Photocopies of the Student Record Book (SRB) Achievement pages
 - Photocopies of any other relevant documents (Self-Certified). The relevant achievements must include the signature of the relevant TIC/MIC or else it will not be considered.
 - Photocopies of the Grade 12 & 13 marks of the Student Record Book (SRB)
 - **A signature of the applicant must be placed on each copy of the proof documents to certify that it is a true copy by the applicant themselves.** (Eg:- If there are 30 pages of proof documents, there should be a signature on each page, which amounts to 30 signatures)
 - All pages of the proof documents must be numbered, and the **proof documents must be presented in the order of the application details.**
- The documents submitted will be considered as internal records and will not be released back to the applicants.
- Documents submitted after the deadline will **NOT** be considered during any stage of the selection process.
- Completed applications along with the supporting documents to be handed over to **Master-in-Charge of Prefects & Stewards office.**
- All applicants are required to affix a **recent passport-size colour photograph, with College tie in the appropriate attire**, on the top right corner of the application.
- When submitting the application, it should be **enclosed in an envelope and sealed. The proof documents and application must be submitted in two different envelopes.** 'Application for the Post of Probationary Senior Prefect 2026/2027' should be clearly written on the envelope along with the name of the applicant and their A/L Class. 'Proof Documents for the Post of Probationary Senior Prefect 2026/2027' should be clearly written on the envelope along with the name of the applicant and their A/L Class

Deadline Compliance:

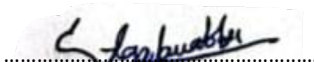
- Applications submitted **after 2:00 PM on the 24th July 2026** will **not be accepted** under any circumstances.

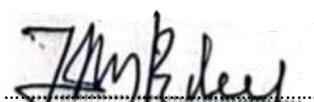
Further Instructions:


- Applicants are advised to thoroughly read all instructions and ensure compliance with the requirements to avoid disqualification.
- Applicants are required to maintain a minimum attendance of 80% during their Advanced Level classes. This should include excuses obtained for any extra & co-curricular activities and/or medical reasons.
- Only College excuse letters are valid for Extra & Co-curricular commitments
- Only Medical letters from the MOH/DMO of the government and/or a Diagnosis Card from a private hospital will be accepted as valid. Note that the Total attendance at the time of submission must tally with the Class Teacher's records.
- **All medicals and excuse letters must be attached to the application when submitted.**
- Only the qualifications mentioned in the application, at the time of submission, will be considered.
- Only Sporting events/ competitions recognized by the Ministry of Education will be considered by the selection committee.
- The Probationary Senior Prefects will be appointed according to the guidelines and the selection criteria approved by the College Administration, the Prefects' Advisory.

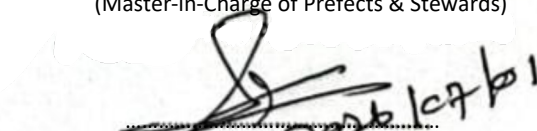
The decision made by the aforementioned parties will be final.

Please stay updated by regularly checking the royalcollege.lk website for any further announcements.


Sahan Agalawatta
(Head Prefect)


P. A. D. P. Nishantha
(Senior Deputy Principal)


W. D. C. Fernando
(Master-in-Charge of Prefects & Stewards)


Athula Wijewardhana
(Principal)